

Appendix B

Central Bedfordshire Council Forward Plan of Key Decisions 1 January 2011 to 31 December 2011

- 1) During the period from **1 January 2011 to 31 December 2011**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
 - to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

| Member | Portfolio |
|----------------------------|--|
| Cllr Mrs Tricia Turner MBE | Chairman of the Executive and Leader of the Council |
| Cllr Richard Stay | Deputy Leader of the Council and Portfolio Holder for Policy and Performance |
| Cllr Mrs Rita Drinkwater | Portfolio Holder for Housing |
| Cllr Mrs Carole Hegley | Portfolio Holder for Social Care and Health |
| Cllr Maurice Jones | Portfolio Holder for Finance, Governance and People |
| Cllr Mrs Anita Lewis | Portfolio Holder for Children’s Services |
| Cllr Steve Male | Portfolio Holder for Customers, Systems and Assets |
| Cllr Ken Matthews | Portfolio Holder for Economic Growth, Skills and Regeneration |
| Cllr David McVicar | Portfolio Holder for Safer Communities and Healthier Lifestyles |
| Cllr Tom Nicols | Portfolio Holder for Sustainable Development |

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Head of Democratic Services, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

| Meeting Date | Publication of Agenda |
|-------------------|-----------------------|
| 08 June 2010 | 27 May 2010 |
| 13 July 2010 | 24 June 2010 |
| 17 August 2010 | 05 August 2010 |
| 28 September 2010 | 16 September 2010 |
| 02 November 2010 | 21 October 2010 |
| 07 December 2010 | 25 November 2010 |
| 11 January 2011 | 23 December 2010 |
| 8 February 2011 | 27 January 2011 |
| 15 March 2011 | 3 March 2011 |
| 5 April 2011 | 24 March 2011 |
| 31 May 2011 | 19 May 2011 |

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 January 2011 to 31 December 2011

Key Decisions

Date of Publication: 15 December 2010

| Ref No. | Issue for Key Decision by the Executive | Intended Decision | Indicative Meeting Date | Consultees and Date/Method | Documents which may be considered | Portfolio Holder and Contact officer (method of comment and closing date) |
|---------|---|--|-------------------------|---|-----------------------------------|---|
| 1. | Draft Budget 2011/12 - | To approve the report covering Revenue and Capital Programme requirements for 2011/12. | 11 January 2011 | Portfolio Holders Overview & Scrutiny Committees | Report | <p>Cllr Maurice R Jones Comments by 11/12/10 to Contact Officer: Matt Bowmer, Assistant Director, Financial Services/Chief Finance Officer Email: matt.bowmer@centralbedfordshire.gov.uk Tel 0300 300 6147</p> |
| 2. | Review of Fees and Charges - | To review Fees and Charges for 2011/12 | 11 January 2011 | | Report | <p>Cllr Maurice R Jones Comments by 11/12/10 to Contact Officer: Matt Bowmer, Assistant Director, Financial Services/Chief Finance Officer Email: matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 6147</p> |

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|---------|---|--|-------------------------|--|-----------------------------------|--|
| 3. | Treasury Management Strategy - | To consider the Treasury Management Strategy | 11 January 2011 | | Report | Cllr Maurice R Jones Comments by 15/12/10 to Contact Officer: Matt Bowmer, Assistant Director, Financial Services/Chief Finance Officer Email: matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 6147 |
| 4. | Future Delivery of Special Education Needs - | To consider future delivery of Special Educational Needs. | 11 January 2011 | Stakeholders, Schools, Partners, Parents | Report | Cllr Mrs Anita M Lewis Comments by 11/12/10 to Contact Officer: Mark Wheeler, Interim Assistant Director Children's Services Email: mark.wheeler@centralbedfordshire.gov.uk Tel: 0300 300 6044 |
| 5. | Annual Assessment of Children's Services 2010 - | To report the outcome of Ofsted's Annual Assessment of Children's Services and action to be taken to improve future assessment outcomes. | 11 January 2011 | | Report | Cllr Mrs Anita M Lewis Comments by 11/12/10 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |

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|----------------|--|---|--------------------------------|--|---|--|
| 6. | Gypsy & Traveller Pitch Requirements in the South of Central Bedfordshire - | To examine the needs assessment for Gypsy and Traveller pitches in the south of Central Bedfordshire. | 11 January 2011 | | Report | Cllr Tom Nicols Comments by 11/12/10 to Contact Officer: Richard Fox, Head of Development Plan Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105 |
| 7. | Joint Core Strategy for Luton and Southern Central Bedfordshire: Consultation Response - | To consider the draft Submission stage response for Central Bedfordshire Council | 11 January 2011 | Sustainable Communities Overview and Scrutiny Committee – 14 December 2010 | Draft Joint Core Strategy and relevant supporting documents | Cllr Tom Nicols Comments by 15.12.10 to Contact Officer: Richard Fox, Head of Development Plan Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105 |
| 8. | Mineral Safeguarding Consultation Document - | To approve the document for public consultation. | 8 February 2011 | Members, the Public, adjacent Local Authorities, Parish Councils and statutory bodies. | Mineral Safeguarding Consultation Document | Cllr Tom Nicols Comments by 11/12/10 to Contact Officer: Lester Hannington, Principal Minerals and Waste Planning Officer Email: lester.hannington@centralbedfordshire.gov.uk Tel: 0300 300 6219 |

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|---------|--|--|-------------------------|---|-----------------------------------|---|
| 9. | Budget and Capital Programme for 2011/12 - | To recommend the Budget and Capital Programme to Council on 24 February 2011 for approval. | 8 February 2011 | Portfolio Holders Overview & Scrutiny Committees | Report | Cllr Maurice R Jones Comments by 05/01/11 to Contact Officer: Matt Bowmer, Assistant Director, Financial Services/Chief Finance Officer Email: matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 6147 |
| 10. | Future Delivery of Pupil Referral Unit - | To consider future delivery. | 8 February 2011 | | Report | Cllr Mrs Anita M Lewis Comments by 07/01/11 to Contact Officer: Alison Bray, Head of School Support Email: alision.bray@centralbedfordshire.gov.uk Tel: 0300 300 6825 |

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|---------|---|--|-------------------------|--|-----------------------------------|--|
| 11. | Local Transport Plan 3 - | To consider the LTP3 for recommending onto Council for approval. | 8 February 2011 | <p>Members, Stakeholders & General Public (01 February 2010 – 31 October 2010).</p> <p>Channels of engagement include:</p> <ul style="list-style-type: none"> • Overview & Scrutiny Cttee (18/01/2011) • Taskforce • Local member & district councillor workshops/meetings • Stakeholder workshops • Householder surveys • On-line presence (myjourney website) • Public exhibitions • Internal briefings • Cross border liaison meetings • Hard copy information distribution to hard to reach groups <p>Press releases</p> | Report | <p>Cllr Tom Nicols Comments by 05/01/11 to Contact Officer: Paul Cook, Head of Transport Strategy Email paul.cook@centralbedfordshire.gov.uk Tel: 0300 300 6999</p> |

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|---------|--|---|-------------------------|---|-----------------------------------|---|
| 12. | 16 - 19 Transport Policy - | To agree the 16 -19 Transport Policy | 8 February 2011 | Schools, Colleges, work based learning providers, young people, parents | Report | Cllr Mrs Anita M Lewis Comments by 08/01/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning Contact Details: Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |
| 13. | Review of Centrally commissioned and managed School Meals Contract - | To consider an analysis of consultation undertaken with schools | 8 February 2011 | | Report | Cllr Tom Nicols Comments by 08/01/11 to Contact Officer: Ian Brown, Interim AD Assets Email: ian.brown@centralbedfordshire.gov.uk Tel: 0300 300 5711 |
| 14. | Budget Management Report - Quarter 3 - | To consider the Quarter 3 Budget Management Report. | 15 March 2011 | | Report | Cllr Maurice R Jones Comments by 15/02/11 to Contact Officer: Matt Bowmer, Assistant Director, Financial Services/Chief Finance Officer Email: matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 6147 |

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|---------|---|--|-------------------------|--|---|--|
| 15. | Child Poverty Strategy - | To agree the strategy which sets out how the Local Authority and its partners intend to reduce child poverty by 2020. This includes 4 targets (relative low income, material deprivation, absolute poverty and persistent poverty). This also includes a needs assessment to describe the characteristics of child and family within Central Bedfordshire and a joint child poverty strategy which will outline the steps and accountability for the Local Authority and partners. | 15 March 2011 | | Report | Cllr Mrs Anita M Lewis Comments by 05/02/11 to Contact Officer: Edwina Grant, Deputy Chief Executive and Director of Children's Services Email: edwina.grantt@centralbedfordshire.gov.uk Tel: 0300 300 4229 |
| 16. | Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2011 - 2012 - | To agree and sign off the Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2011- 12 | 15 March 2011 | Strategic Assessment & Partnership Plan will be considered at the CSP Executive Meeting in November 2010, Overview and Scrutiny Committee in January 2011 and the Local Strategic Partnership in February 2011 | Strategic Assessment Priorities & Community Safety Partnership Plan 2011 - 2012 | Cllr David McVicar Comments by 10/02/11 to Contact Officer: Jeanette Keyte, Community Safety Manager Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5232 |

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| 17. | Dunstable Town Centre Masterplan - | To approve the Dunstable Town Centre Masterplan as Interim Technical Guidance for Development Management Purposes. | 15 March 2011 | <ul style="list-style-type: none"> • Non statutory consultation – April 2009 comprising dedicated website, public exhibition, stakeholder workshop and printed consultation methods. • Non statutory consultation – September 2009 comprising dedicated website, public exhibition, stakeholder workshop and printed consultation methods. • Formal 6 weeks statutory consultation – 18th September - 1st November 2010 comprising dedicated website, 3 public exhibitions, printed consultation methods, presentations to relevant stakeholders, CDs. | Dunstable Town Centre Masterplan | Cllr Ken C Matthews, Cllr Tom Nicols Comments by 15/02/11 to Contact Officer: Liz Wade, Assistant Director Economic Growth and Regeneration Email: liz.wade@centralbedfordshire.gov.uk Tel: 0300 300 6288 |
| 18. | Children and Young People's Plan - | That the Executive endorse the Central Bedfordshire Children and Young People's Plan and recommends the adoption of the Plan to Council. | 15 March 2011 | Children and young people, parents, carers and stakeholders through a variety of mechanisms such as workshops, information published on website and meetings with key partners. | Report | Cllr Mrs Anita M Lewis Comments by 01/02/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |

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|---------|--|--|-------------------------|----------------------------|---|---|
| 19. | LDF(North) Site Allocations DPD - | To consider the Site Allocations DPD | 15 March 2011 | | Report | Cllr Tom Nicols Comments by 15.02.11 to Contact Officer: Richard Fox, Head of Development Plan Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105 |
| 20. | Food Law Enforcement Service Plan 2011-2012, Age Restricted Sales Plan 2011-2012 and the Health and Safety (as a Regulator) Service Plan 2011-2012 - | To approve the Food Law Enforcement Service Plan 2011-2012, the Age Restricted Sales Plan 2011-2012 and the Health and Safety (as a Regulator) Service Plan 2011-2012 | 15 March 2011 | | Central Bedfordshire Enforcement Policy; FSA Framework Agreement on Local Authority Food Law Enforcement; Food Law Code of Practice (England); HSE Section 18 Standard on Enforcement | Cllr David McVicar Comments by 15/02/11to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedordshire.gov.uk Tel: 0300 300 4394 |
| 21. | Electricity and Gas Supply Contracts - | To approve the use of Central Buying Consortium's retendered "Flexible Framework" to renew the Council's main energy contracts for the supply period October 2012 to September 2016. | 15 March 2011 | | Report | Cllr Maurice R Jones Comments by 15/02/11to Contact Officer: Robert Gregan, Head of Procurement Email: robert.gregan@centralbedfordshire.gov.uk Tel: 0300 300 6626 |

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|---------|--|--|-------------------------|----------------------------|---|---|
| 22. | Revised Policy for the Delivery of the Youth Service - | To consider a revised policy. | 31 May 2011 | | <p>Central Bedfordshire Commissioning Framework (Executive 13th October 2009)</p> <p>Report to Children's Services Overview and Scrutiny Committee on the Future of the Youth Service (14th September 2010)</p> <p>Task Force Review of the Provision of Facilities for Children & Young People in Central Bedfordshire (14th September 2010)</p> | <p>Cllr Mrs Anita M Lewis Comments by 31.04.11 to Contact Officer: Mark Wheeler, Interim Assistant Director Children's Services Email: mark.wheeler@centralbedfordshire.gov.uk Tel: 0300 300 6044</p> |
| 23. | Local Economic Plan - | To approve the Central Bedfordshire Local Economic Plan. | 31 May 2011 | | Draft final Local Economic Plan | <p>Cllr Ken C Matthews Comments by 16/11/10 to Contact Officer: James Cushing, Head of Economic Policy Email james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984</p> |

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|---------|---|---|-------------------------|---|--|---|
| 24. | Transforming learning and our relationship with schools - Review of school places in Dunstable and Houghton Regis - | To consider recommendations to commence informal (pre statutory) public consultation for a 12 week period on a short list of preferred option(s). | 31 May 2011 | | Education Vision, Children and Young People's Plan, Learning Transformation Dunstable and Houghton Regis Review Protocol | Cllr Mrs Anita M Lewis Comments by 30/04/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |
| 25. | Biggleswade Town Centre Strategy and Masterplan - | To consider and formally adopt the Biggleswade town centre strategy and masterplan as a supplementary planning document. | 12 July 2011 | Non statutory consultation – July 2009 comprising public exhibition Non statutory consultation – 3 July to 27 August 2010, 4 public exhibitions in addition to web and print consultation methods Formal statutory consultation – Early November 2010 for a period of four to six weeks | Biggleswade town centre strategy and masterplan | Cllr Ken C Matthews, Cllr Tom Nicols Comments by 12/06/11 to Contact Officer: Liz Wade, Assistant Director Economic Growth and Regeneration Email: liz.wade@centralbedfordshire.gov.uk Tel: 0300 300 6288 |
| 26. | Transforming learning and our relationship with schools - Review of school places in Leighton & Linslade - | To consider the responses to the consultation on the preferred option(s) and to authorise the publication of statutory notices. | 4 October 2011 | | Education Vision, Children and Young People's Plan, Learning Transformation Dunstable and Houghton Regis Review Protocol | Cllr Mrs Anita M Lewis Comments by 04/09/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |

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|--------------------------|--|---|-------------------------|----------------------------|--|---|
| 27. | Transforming learning and our relationship with schools - Review of school places in Leighton & Linslade - | To approve the statutory proposals and financial commitment to implement the chosen option. | 15 November 2011 | | Education Vision, Children and Young People's Plan, Learning Transformation Dunstable and Houghton Regis Review Protocol | Cllr Mrs Anita M Lewis Comments by 15/10/11 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning Email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0300 300 5598 |
| NON KEY DECISIONS | | | | | | |
| 28. | Quarter 3 Performance Report - | To highlight the key Quarter 3 performance for Central Bedfordshire Council. | 15 March 2011 | | Report | Cllr Richard Stay Comments by 01/02/11 to Contact Officer: Peter Fraser, Head of Partnerships & Performance Email: peter.fraser@centralbedfordshire.gov.uk Tel: 0300 300 6740 |
| 29. | Quarter 4 Performance Report - | To highlight key Quarter 4 performance for Central Bedfordshire Council. | 31 May 2011 | | Report | Cllr Richard Stay Comments by 01/05/11 to Contact Officer: Peter Fraser, Head of Partnerships & Performance Email: peter.fraser@centralbedfordshire.gov.uk Tel: 0300 300 6740 |

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council Forward Plan of Decisions on Key Issues

For the Municipal Year 2010/11 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately proceeding the fifteenth day, or in February 2011 when the plan will be published on the fourteenth day:

| Date of Publication | Period of Plan |
|----------------------------|------------------------------------|
| 14.05.10 | 1 June 2010 – 31 May 2011 |
| 15.06.10 | 1 July 2010 – 30 June 2011 |
| 15.07.10 | 1 August 2010 – 31 July 2011 |
| 13.08.10 | 1 September 2010 – 31 August 2011 |
| 15.09.10 | 1 October 2010 – 30 September 2011 |
| 15.10.10 | 1 November 2010 – 31 October 2011 |
| 15.11.10 | 1 December 2010 – 30 November 2011 |
| 15.12.10 | 1 January 2011 – 31 December 2011 |
| 14.01.11 | 1 February 2011 – 31 January 2012 |
| 14.02.11 | 1 March 2011 – 29 February 2012 |
| 15.03.11 | 1 April 2011 – 31 March 2012 |
| 15.04.11 | 1 May 2011 – 30 April 2012 |